



Nixa Public Schools

Peggy L. Taylor Early Learning Center Handbook

2022-2023

**Early Childhood Programs
Tuition Based Preschool**

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Nixa Public Schools

Early Childhood Programs www.nixaearlychildhood.net

2022-2023

Nixa Early Childhood Tuition based Preschool Handbook

Dr. Lara Wilbur
Principal

Peggy L. Taylor Early Learning Center Office
724-6300

The Nixa Public Schools Preschool Program participants will follow the rules and guidelines stated in Nixa Public Schools Early Childhood Tuition based Preschool Handbook.

Program:

The Nixa Public Schools Peggy L. Taylor Early Learning Center provides a quality and developmentally appropriate preschool education for children ages three, four and five. Each day's session will include: teacher- and self-directed activities. Project Construct, a research-based curriculum, will be used to ensure an appropriate readiness program to enhance educational success.

Philosophy/Goals/Curricular Objectives:

The vision of Nixa Early Childhood is to nurture creative, confident, life-long learners with 21st century skills who explore their world through active discovery. The school communities will collaborate to provide differentiated instruction and learning in safe, supportive, and engaging environments.

We believe the foundation for learning includes the total development of the child. Our goal is to provide developmentally appropriate activities that meet the social, emotional, physical, and intellectual needs of the individual child. Believing that children learn through play, we plan our curriculum within a caring and creative environment. The curriculum, Project Construct, is designed to enlarge the child's repertoire of knowledge and skill, to increase self-confidence, and to promote curiosity and initiative. Weekly objectives cover the following areas: social and emotional development, self-help skills, fine and gross motor skills, language development, pre-reading and pre-math skills, as well as other kindergarten readiness objectives. Children are encouraged to express themselves through creative art, dramatic play, storytelling, singing, and other hands-on activities.

Tuition:

Once placement has been accepted, a nonrefundable fee of \$25 is due prior to June 15th in order to secure your child's place in the program. Unless you qualify for the income based tuition assistance which would have been identified during enrollment.

Nixa Early Childhood, ELC Tuition Payment Information

This information is specifically for the Nixa Early Childhood, ELC Preschool Program. This information **does not** apply for the XLT, Eagle Care, daycare program.

Eagle Care is a separate charge from the ELC preschool.

Below are the current Monthly Tuition Rates:

2 day	Monday, Tuesday and Wednesday	\$100.00
3 day	Thursday and Friday	\$140.00
5 day AM	Monday through Friday	\$220.00
5 day PM	Monday through Friday	\$240.00

Things to know:

- o ***First full month's payment will be due by August 10th***
- o There will be 10 payments due throughout the year.
- o These are equal payments and are split evenly August through May.
- o Payments September through May will be due on the 24th of each month. You will be billed on the 1st and payments will be expected by the 24th of the month.
 - Failure to pay within the time allowed could result in your child being withdrawn from the program.
 - ***AMI (virtual learning days) will not be refunded to your account.***

Please see the payments due dates below:

August 10th (first payment due)

September 24th

October 24th

November 24th

December 24th

January 24th

February 24th

March 24th

April 24th

May 24th

[Click here for Tuition Assistance information.](#) (MUST FILL OUT DURING REGISTRATION ONLINE)

Tuition payments are divided into 10 equal payments per year from August through May. **The first full month's payment is due by August 10th.** The remaining 9 payments for September through May will be due on the 24th of each month. You will be billed on the 1st, and payments will be expected by the 24th of the month. Failure to pay within the time allowed could result in your child being withdrawn from the program.

This information is specific to the Nixa Early Childhood ELC tuition-based Program. This information does not apply to the XLT, Eagle Care, daycare program.

Re-enrollment will be determined by availability and requires a non-refundable twenty-five (\$25) registration fee, along with the first two weeks tuition. (This is due to high enrollment and limited space.) Tuition from previous enrollment must be paid in full prior to re-enrollment. Tuition balances must be paid in full by the end of May each year in order for students and siblings to be eligible to attend the following school year.

Transportation:

Parents will be responsible for providing transportation to and from the school. School bus services are not available for preschool students. Teachers will be available at curbside to receive students no more than five minutes prior to starting time. Teachers will load students into cars at curbside at the appropriate dismissal time.

NOTE: For the first week of school, parents should park cars and bring students to the classroom to ensure familiarity with the teacher and classroom.

All children must be picked up promptly. After all attempts to contact parents and emergency contacts have failed, a child who is not picked up by within 30 minutes of class dismissal will be considered abandoned. The Nixa Police Department and Division of Family Services will then be called. **AFTER THREE LATE ARRIVALS / PICK UPS YOUR CHILD CAN DISMISSED FROM THE PROGRAM.**

School Pay

Nixa Public schools recently launched SchoolPay. SchoolPay is a new online payment system where fees, dues, fines, and other payment items (tuition, lunch, t-shirts, etc.) will be located so you can pay for items online in a shopping-cart style menu instead of multiple checks and cash being given to multiple places. What you need to do is set up your account so you will have access to all of the items when they come available. If not, please contact the Nixa Early Childhood offices to obtain your child's Student ID if you don't already have it on other documentation from the school.

Daily Sign-in:

Parents are asked to bring their child to the preschool classroom if supervised drop off personnel are not outside. When visiting or picking up your child early, parents must

sign in, present a photo ID, and receive a visitor badge at the office before going to the classroom.

Attendance:

Regular attendance benefits both the children and our program. Placement will be reevaluated for students with excessive absences. Nixa Board Policy states eight days (A 3-hour session is considered a day at the preschool level) or the equivalent thereof will be the limit on absences per semester, and any absence more than eight days will be considered excessive. Excessive absences or late arrivals can lead to dismissal from the program.

Parents are asked to call the preschool office (417-724-6300) by 8:30 a.m. if their child will be absent for the morning session and by 12:00 p.m. for the afternoon session.

The Nixa Early Childhood Programs follows the same calendar as the district, including inclement weather policies.

Orientation:

Making a smooth transition into the preschool program is an important task for the preschool student and his/her family. Prior to the school year beginning, parents/guardians are invited to see the classroom and to discuss the schedule, curriculum, and procedures. The students are invited to come to meet the teacher with their parents prior to the first day of school. The students are given an opportunity to become familiar with the surroundings and to place his/her supplies in their personal spaces, etc. During the first week of school, parents are asked to bring their student into the building until they are acclimated to the routine, then car drop-off and pick-up will be started.

Supplies:

All preschool children should have one **full-size backpack** (with name) for transporting teacher/parent communication and student work to and from school. Please remember to check your child's backpack for messages and work each day.

Student Security:

If someone other than a custodial parent is picking up a preschool child, parents must inform the teacher beforehand by completing the approval form and providing the Nixa Eagle card. Any person other than the parents picking up a preschool child should be reminded that the teacher will ask for identification to insure the child's safety. **If there are any restrictions on the rights of a child's non-custodial parent which pertain to his/her normal parent activities in the school, we must have court ordered documentation on file.**

The State Child Abuse/Neglect law mandates certain professions (mandated reporters), to make a report to the Missouri Division of Family Services when they have reasonable cause to suspect that a child has been or may be subjected to abuse or neglect.

All employees or school officials who know or have reasonable cause to suspect child abuse shall immediately report the suspected abuse to the principal or to the Children's Division, formally referred to as (DFS), hotline pursuant to state law as detailed in Policy GBH.

Parent – Teacher Conference:

The administration and faculty are available to meet with parents for a conference whenever the parent or school staff member feels it would be beneficial. Preschool teachers will schedule conferences twice during the calendar year and additionally on an as-needed basis.

Discipline:

When children are engaged in developmentally appropriate activities, few discipline problems will occur. However, when children do behave inappropriately, the staff will intervene with constructive solutions. Primary methods of discipline are intervention and redirection. Praise and positive reinforcement of good behavior are consistently used with all children as methods to build the child's self-esteem and encourage self-control. Conflict resolution will be used with all of the children when necessary. Parents will be notified on a regular basis concerning their child's behavior and social development. No person employed by or volunteering on behalf of Nixa Public Schools shall administer or cause to be administered corporal punishment upon a student attending district schools (Policy JGA).

Please note:

Please note: Children shall not be permitted to intimidate or harm others, harm themselves or destroy property." This is grounds for dismissal from the program.

The principal/teacher and/or the school has the right to remove any child for repeated behavior problems. The principal/teacher and/or the school has the right to remove any child for repeated behavior problems. This is grounds for being sent home or even dismissed from the program. In the event, a student is sent home early parents are required to respond promptly to pick the student up. After all attempts to contact parents and emergency contacts have failed, a child who is not picked up by within 45 minutes of initial attempted contact will be considered abandoned. The Nixa Police Department and Division of Family Services will then be called.

Health and Emergencies:

Students attending Nixa Early Childhood's tuition based programs must be fully day time toilet trained prior to the first day of classes. Students should be able to pull up and down clothing, and complete the bathroom routine independently. Three or more

accidents in one quarter will be grounds for dismissal from the program for not being fully toilet trained.

A copy of the child's immunization record must be on file by the beginning of the first day of arrival for the preschool program.

The Advisory Committee on Immunization Practices allows a 4-day grace period. Students in all grade levels may receive immunizations up to four days before the due date.

For children beginning kindergarten during or after the 2003-04 school year, required immunizations should be administered according to the current Advisory Committee on Immunization Practices Schedule, including all spacing, (<http://www.cdc.gov/vaccines/schedules/index.html>).

To remain in school, students "in progress" must have an Immunization In Progress form (Imm.P.14), which includes the appointment date for needed immunizations, on file and must receive immunizations as soon as they become due.

<http://www.cdc.gov/vaccines/schedules/index.html>

In progress means that a child has begun the vaccine series and has an appointment for the next dose. This appointment must be kept and an updated record provided to the school. If the appointment is not kept, the child is no longer in progress and is noncompliant. (i.e., Hep B vaccine series was started but the child is not yet eligible to receive the next dose in the series.)

Religious (Imm.P.11A) and Medical (Imm.P.12) exemptions are allowed. The appropriate exemption card must be on file. Unimmunized children are subject to exclusion from school when outbreaks of vaccine-preventable diseases occur.

A full time nurse will be available to assist with your child's health needs. If a child becomes ill or injured after arriving at the preschool, the parent will be notified. If a child needs immediate medical attention, the parent and the child's physician will be called. The teacher will notify the parents of all known minor injuries or possible symptoms of illness. The teacher will complete an injury or illness report. Both the teacher and the parent will sign the report and each will retain a copy for their records.

Children will be observed for signs of contagious disease or illness, not only upon arrival, but all throughout each session. Children who are suspected of being ill will not be accepted for preschool that day.

If children exhibit any of the following symptoms, they must be sent home:

- Diarrhea—more than one abnormally loose stool.
- Severe coughing—if the child gets red or blue in the face or makes high-pitched croup or whooping sounds after coughing.
- Headache and stiff neck
- Difficulty breathing or rapid breathing.
- Yellow skin or eyes.

- Pinkeye—tears, redness of eyelid lining, irritation followed by swelling or discharge of pus.
- Unusual spots or rashes.
- Sore throat or difficulty swallowing.
- An infected skin patch –crusty, bright yellow, dry, or gummy areas of the skin.
- Fever over a hundred degrees Fahrenheit by mouth or ninety-nine degrees Fahrenheit under the arm. Fever-reducing medications will not be administered so a child can remain at the center while ill.
- Vomiting
- Sever itching of the body or scalp or scratching of the scalp. These may be symptoms of head lice or scabies. If a child is sent home due to the presence of head lice, the child must be nit free to be readmitted.
- See Student Handbook for additional information about school policies regarding health and illnesses.

In order to return to the preschool program after illness, a child must **be symptom free for 24 hours without the aid of Tylenol or Ibuprofen**. If questionable symptoms are present, a note must be obtained from a licensed physician stating that the child is free for contagion and able to participate in center activities.

Any medication to be given should be given to the school nurse in the original container. A medication form must be completed by the parent and given to the nurse.

Parents must notify the center if their child has any allergies, especially food allergies.

If the child is well enough to come to preschool, we will assume that the child is well enough to participate in all regular activities, both inside and outside.

Parents must notify the center when their child has been exposed to any communicable disease so that other parents may be informed to observe their child for symptoms.

Safety:

Periodic drills are conducted at school to teach children what to do in the event of a fire, tornado, earthquake, or crisis situation. Teachers and students practice proper procedures regularly to ensure preparation in the case of an emergency.

Screenings:

Vision and hearing screenings will be conducted annually in pre- kindergarten. Screenings will also be conducted upon written request by parent/guardian. Parents who wish their child(ren) to be excused from any screening should inform the school nurse in writing.

School Closing/Early Dismissal/Late Start:

In case of inclement weather or other school emergency situations, announcement of school closing will be made through the use of our Nixa Schools App, Blackboard

Connect and QuickNews in addition to several local radio stations (including KTTS 94.7 FM/1400 AM, KSPW 96.5 FM, KGBX 1260 AM, KWTO 560 AM/98.7 FM, KSMU 91.1 FM, KTOZ 95.5 FM, KHTO 106.7 FM, KHOZ 102.9 FM, KOMG 92.9 FM, KZRQ 104.1 FM, KKLH 104.7 FM) and television stations (including KSPR channel 33, KOLR channel 10, KYTV channel 3, KOXK channel 21, KSFX channel 27, and KWBN channel 31). As soon as a decision is made, the media will be notified. Additionally, our school website can be accessed for school closing information or other important information at <http://www.nixapublicschools.net>. Please check for these announcements rather than call the school. The school lines need to be kept open for emergency purposes.

If school is unexpectedly dismissed early, all efforts will be made to notify parents by television or radio. Parents should have arrangements made at the beginning of the year for this emergency-type situation. These arrangements should be discussed with your child/children so that they will know what to do.

If school is announced as a delayed start, students will come to school two hours later than the usual start time.

Rapid Notification System

Nixa using a rapid notification system that allows schools to contact thousands of parents within minutes. Nixa Public Schools has implemented this to substantially improve its ongoing communication with parents. This service, currently through Blackboard Connect is only available to parents of children in the Nixa School District.

Our Rapid Notification System allows school administrators to keep parents updated quickly and efficiently with personalized messages and helps parents stay actively involved in their child's education.

The Rapid Notification System has the ability to do the following:

- Reach thousands of parents per minute (calls and text alerts)
- Send notifications even when school phone lines are down
- Inform parents the very morning of a child's absence from school
- Rapidly deliver first-hand information during a crisis situation

Parents will receive the following types of alerts from schools:

- Routine notification** calls do not directly affect the safety of students, staff or parents. These calls include upcoming events, delayed school bus routes and absenteeism.
- Emergency notification** calls are used during critical incidents where a child, staff member or parent's safety is in immediate jeopardy. These calls include lockdowns, evacuations and relocations.

Text alerts will be used to distribute quick reminders or information. If your primary phone is your cell phone, you will receive text alerts. (You will have the option to opt-out of receiving alerts.) Text alerts will be limited but will occur more frequently than our routine notification calls.

Email Updates will be sent out to the email address that parents enter into the student

information system. These will include reminders and updates on various school events. Emails will be limited but will occur more frequently than our routine notification calls.

QuickNews:

QuickNews is the district's weekly e-newsletter that is sent out to all members of the community who sign up. This service is delivered by e-mail and includes updates for events across the district as well as news items in the district. Sign up for QuickNews on the District's homepage at <http://www.nixapublicschools.net>.

Grievance Procedures:

School Board Policy JFH states: Alleged acts of unfairness or any decision made by school personnel, except as otherwise provided for under student suspension and expulsion, which students and/or parents/guardians believe to be unjust or in violation of pertinent policies of the Board or individual school rules, may be appealed to the school principal or a designated representative.

The following guidelines are established for the presentation of student complaints and grievances.

The principals shall schedule a conference with the student and any staff members involved to attempt to resolve the problem. Parents/Guardians may be involved in the conference, or a later conference for parents/guardians may be scheduled at the discretion of the principal.

If the problem is not resolved to the satisfaction of the student and/or parents/guardians, a request may be submitted for a conference with the superintendent of schools. The superintendent shall arrange a conference to consider the problem and to inform participants of the action that will be taken.

If the student and/or parents/guardians are not satisfied with the action of the superintendent, they may submit a written request to appear before the Board of Education. Unless required by law, a hearing will be at the discretion of the Board. The decision of the Board shall be final.

All persons are assured that they may utilize this procedure without reprisal.

Food:

Students may either purchase a school lunch or bring a lunch from home. Morning students will eat lunch just prior to dismissal for the day. Afternoon students will eat lunch first thing upon arrival each day. It is the parents' responsibility to inform the teacher/principal of any dietary concerns. Lunch money can either be sent with the student in an envelope sealed and clearly marked for lunch money or parents can utilize the online food service payment program <https://www.schoolpay.com>

Clothing:

On the first day of attendance, parents should bring a complete change of clothing (including socks) in a Ziploc bag to be kept at the preschool. Spills and accidents do happen and a change of clothes can come in handy. Dirty clothes will be sent home in a plastic bag to be washed with a new set of clothes to be sent back the following day.

Children should be dressed in play clothes. They will be playing and working on the floor, outside, and with some art materials that might stain. Children will be much more comfortable in clothing that allows freedom of movement and that they do not have to worry about getting dirty. Children should be dressed for the weather, as there will be outdoor play whenever possible. Children should also have shoes that they can run, climb, and play in without worrying about slipping or falling. School officials retain the right to take whatever action is necessary when a child is dressed in a manner that is deemed disruptive to the educational process. Clothing with racially inflammatory or verbally harassing material such as confederate flags or swastikas shall not be worn or displayed.

Parent Involvement:

Our primary goal is to provide your child with the best available preschool experience. In order to achieve that goal, your involvement as a parent will be actively encouraged. We recognize and appreciate the trust and confidence you have placed in us and offer you the opportunity to share in the joys of learning to play and work in the school setting. Laughter, hugs, sharing, and discovery are what “being a child” is all about. Your participation as a partner in your child’s learning will be a positive experience for us all. A strong partnership between the Nixa Public Schools “Early Childhood Program” and parents is of primary importance to the healthy development of the children. A key factor in this partnership is communication. Teachers will provide communication to parents through notes, newsletters, phone calls, and parent/teacher conferences. We encourage parents to allow time to visit with teachers on a regular basis. Parent involvement will serve to strengthen our program. We invite every parent to find meaningful opportunities to participate. If parents have a question or concern about their child or the program, we encourage them to go to the teacher/principal to express their concerns so they can be addressed.

Materials Available to Families:

All of your child’s developmental records and medical records, as well as enrollment information, are available for parent’s/guardian’s view at any time. Families are welcome to access all resource materials available in the preschool.

NOTICE OF NON-DISCRIMINATION

As a political subdivision, employer, recipient of federal funds and educational institution, the Board of Education is prohibited from, and hereby declares a policy against, engaging in unlawful discrimination, including harassment creating a hostile environment, on the basis of race, color, religion, sex, national origin, ancestry, disability, age or use of leave protected by the Family and Medical Leave Act, in its programs, activities, and with regard to employment. The Board is an equal opportunity employer.

Any person having inquiries, including persons with impaired vision or hearing can obtain information as to the existence and location of services, activities, and facilities that are accessible to and usable by persons with disabilities by contacting the Executive Director of Special Services, 301 S. Main, Nixa, MO 65714, KarenMcKnight@nixaschools.net, (417) 724-6260 or the Sodexo Facilities Director, RobertKlug@nixaschools.net, (417) 724-62. Questions concerning the Nixa Public Schools' compliance with regulations implementing Title II of the Americans Disabilities Act, Title VI, Title IX, Section 504, or Equal Opportunity Employment is directed to contact the following designated coordinators:

Equal Opportunity Employment – Mark McGehee, Faught Administration Center,
417-724-6270

Title VI and Title IX – Mark McGehee, Faught Administration Center, 417-724-6270

Section 504 – Michelle Miller 417-724-6275

Title II of the Americans with Disabilities Act (ADA) –Karen McKnight, Faught
Administration Center, 417-724-6260 and
Robert Klug, Sodexo, 417 724-6392

Homeless Liaison – Jenn Finke, 417-839-2936

BULLYING POLICY

General

In order to promote a safe learning environment for all students, the Nixa Public Schools prohibits all forms of bullying. The district also prohibits reprisal or retaliation against any person who reports an act of bullying among or against students.

Definitions

Bullying – In accordance with state law, bullying is defined as intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or property damage; oral, written, or electronic communication, including name-calling, put-downs, extortion, or threats; or threats of reprisal or retaliation for reporting such acts.

Cyberbullying – A form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. The district has jurisdiction over cyberbullying that uses the district's technology resources or that originates on district property, at a district activity or on district transportation. Even when cyberbullying does not involve district property, activities or technology resources, the district will impose consequences and discipline for those who engage in cyberbullying if there is a sufficient nexus to the educational environment, the behavior materially and substantially disrupts the educational environment, the communication involves a threat as defined by law, or the district is otherwise allowed by law to address the behavior.

School Day – A day on the school calendar when students are required to attend school.

Designated Officials

The principal of each building is hereby designated as the individual to receive and investigate reports of bullying. Each building principal shall designate at least two teachers or administrators in the building who are authorized to receive and investigate reports of bullying in the principal's absence or at the principal's discretion.

The district compliance officer appointed in policy AC will serve as the districtwide antibullying coordinator. The antibullying coordinator will receive all completed investigative reports from all buildings and analyze the reports to identify any information that would inform the district's antidiscrimination and antibullying education and training programs. In addition, the antibullying coordinator will assist in making any relevant reports as required by state and federal law.

Reporting Bullying

School employees, substitutes or volunteers are expected to intervene to prevent student bullying, appropriately discipline the perpetrator, assist the victim and report the incident to the building principal or designee for further investigation and action. Any school employee, substitute or volunteer who witnesses or has firsthand knowledge of bullying of a student must report the incident to the building principal or designee as soon as possible, but no later than two school days after the incident.

Students who have been subjected to bullying, or who have witnessed or have knowledge of bullying, are encouraged to promptly report such incidents to a school employee. Any school employee receiving such a report shall promptly transmit the report to the building principal or designee.

If the bullying incident involves students from more than one district building, the report should be made to the principal or designee of the building in which the incident took place or, if more appropriate, to the principal or designee of the building attended by the majority of the participants in the incident.

Investigation

Within two school days of receiving a report of bullying, the principal or designee will initiate an investigation of the incident. Reports that involve students from multiple buildings will be investigated cooperatively by the principals of each building involved, or those principals may request that the district's compliance officer designated in policy AC conduct the investigation. If at any time during the investigation the principal determines that the bullying involves illegal discrimination, harassment or retaliation as described in policy AC, the principal will report the incident to the compliance officer designated in that policy, who will assist in the investigation. If the alleged bullying involves a special education student or a student with disabilities, the principal will also notify the special education director.

The investigation shall be completed within ten school days of the date the report of bullying was received unless good cause exists to extend the investigation. Upon completion of the investigation, the principal will decide whether bullying or harassment occurred and, if so, whether additional discipline is warranted in accordance with the district's student discipline code. The principal will generate a written report of the investigation and findings and send a copy of the completed report to the district's antibullying coordinator. The principal or designee will document the report in the files of the victim and the alleged or actual perpetrator of bullying. All reports will be kept confidential in accordance with state and federal law.

If the incident involved allegations of illegal discrimination or harassment, the principal's decision may be appealed in accordance with policy AC. Student discipline may be appealed when allowed by law in accordance with Board policy.

The principal or other appropriate district staff will work with victims and their families to access resources and services to help them deal with any negative effects that resulted from the incident.

Consequences

Students who participate in bullying or who retaliate against anyone who reports bullying will be disciplined in accordance with the district's discipline code. Such discipline may include detention, in-school suspension, out-of-school suspension, expulsion, removal from participation in activities, exclusion from honors and awards, and other consequences deemed appropriate by the principal or superintendent. The district will also contact law enforcement when required by law or notify social media companies of inappropriate online activity when appropriate.

Even in situations where the district does not have jurisdiction to discipline a student for bullying, such as when the acts take place off campus and there is an insufficient nexus to the district, the principal or designee will take appropriate actions to assist student victims. Such actions may include, but are not limited to, contacting the parents/guardians of the victim and the alleged perpetrators, communicating that this behavior is not allowed on district grounds or at district activities, notifying the appropriate district staff to assist the victim, and taking additional action when appropriate, such as notifying law enforcement or social media companies of inappropriate online activity.

District employees and substitutes who violate this policy will be disciplined or terminated.

Discipline may include suspension with or without pay, a negative evaluation, prohibition from being on district property or at district activities, mandated training or other appropriate remedial action. Volunteers who violate this policy will no longer be permitted to volunteer.

Policy Publication

The district shall annually notify students, parents/guardians, district employees, substitutes and volunteers about this policy and the district's prohibition against bullying. A copy of this policy shall be included in student handbooks and posted on the district's website.

Training and Education

The district's antibullying coordinator will provide information and appropriate training designed to assist employees, substitutes and volunteers who have significant contact with students in identifying, preventing and responding to incidents of bullying.

The district will provide education and information about bullying and this policy to students every year. The principal of each school, in consultation with school counselors and other appropriate school employees, will determine the best methods for facilitating the discussion. Methods may include, but are not limited to: assemblies; homeroom presentations; class meetings; team or club meetings; special presentations by counselors, social workers or mental health professionals; and open-house events. When practical, parents/guardians will be invited to attend.

In addition to educating students about the content of this policy, the district will inform students of:

1. The procedure for reporting bullying.
2. The harmful effects of bullying.
3. Any initiatives the school or district has created to address bullying, including student peer-to-peer initiatives.
4. The consequences for those who participate in bullying or engage in reprisal or retaliation against those who report bullying.

School counselors, social workers, mental health professionals, school psychologists or other appropriate district staff will educate students who are victims of bullying about how to overcome the negative effects of bullying including, but not limited to:

1. Cultivating the student's self-worth and self-esteem.
2. Teaching the student to defend him- or herself assertively and effectively without violence.
3. Helping the student develop social skills.
4. Encouraging the student to develop an internal locus of control.

Additional School Programs and Resources

The Board directs the superintendent or designee to implement programs and other initiatives to address bullying, respond to such conduct in a manner that does not stigmatize the victim, and make resources or referrals available to victims of bullying. Such initiatives may include educating parents/guardians and families on bullying prevention and resources.



Nixa Early Childhood Behavior Expectations Matrix

Expectations	All Settings	Classroom	Bathroom	Playground	Meal Time	Walkways PLT ELC Garden	Bus/Van/Car Line
Be Safe	Use walking feet Keep hands and feet to self Cover your cough with your elbow	<i>Each teacher defines rules based on:</i> <i>Be Safe</i> <i>Be Kind</i> <i>Be Responsible</i>	Wash hands with soap and water Keep water in sinks Put paper towels in trash can	Go down slide on bottom; feet first Bottoms in swings Rocks stay on the ground Helmets required for bike/cart riding	Push chairs in Bottoms on chair	Stay with an adult Stay on walkways Ask before touching	Wait for teacher dismissal Keep/put seatbelts on Keep back to seat
Be Kind	Share with others Use nice words Use inside voice		Give others privacy Knock before entering	Let others play Take turns	Chew with mouth closed	Smile at others Leave plants for others to see	Thank the driver
Be Responsible	Use your words Use listening ears Follow directions Clean up		Flush toilet Turn off water	Use equipment correctly Line up when the whistle blows	Keep food on plate/napkin Eat only your food	Stay in line Clean up	Make sure you have your belongings

Month	M	T	W	T	F
August	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		
September				1	2
	5	6	7	8	9
	10	11	12	13	14
	19	20	21	22	23
	26	27	28	29	30
October	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
	31				
November		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30		
December				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
January	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31			
February			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28			
March			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
April	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
May	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		
June				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

Important Student Days

- August 22: First day of school
- September 5: Labor Day - no school
- October 20: End of 1st Quarter
- October 21: Staff Work Day - no school
- October 28: No School
- November 7: no school
- November 8: Professional Development Day - no school
- Nov. 21-25: Thanksgiving Break - no school
- December 22: End of 2nd Quarter/1st Semester
- December 23-Jan. 2: Christmas Break - no school
- January 3: First day of second semester - classes resume
- January 16: Martin Luther King, Jr. Day - no school
- February 20: President's Day - no school
- March 10: End of 3rd Quarter
- March 13-17: Spring Break - no school
- April 7: Easter Break - no school
- May 25: 1/2 of school (last day)
- May 29: Memorial Day - school buildings closed
- June 1: First day of summer school/JTSC
- June 27: Last day summer school/JTSC



2022-23 Student Calendar

Nixa will follow the DESE regulations and state law for making up days. Nixa has planned for at least 1104 hours of instruction in the regular calendar, and of those, 60 hours are available for inclement weather make-up as needed.

Students will not have to make-up inclement weather days.