

Question and Answer Reference

- ❖ **What are the NJH hours?**
 - The junior high is in session Monday-Thursday 7:40 am to 2:50 pm and Friday from 7:40 am to 1:50 pm.
- ❖ **If I am picking up my child after school, where do I pick him/her up?**
 - 7th grade pick-up will be at the Northeast corner of the junior high building.
- ❖ **If I need to bring my child to school late, what is the procedure?**
 - He/She must check-in at the main office with the following information:
 - Note from an appointment (will be coded as an excused absence)
 - Parent note or call (will be coded as a verified absence)
 - Parent checks the student in (will be coded as a verified absence)
 - If there is no parent response, the absence will be coded unverified.
- ❖ **If I need to pick up my child early from school, what is the procedure?**
 - Parents will need to come in the school to check your child out from school early.
- ❖ **If my child is sick or will be out of school all day, what is the procedure?**
 - Please call the attendance line at 1-417-875-5440, respond to automated text alerts 67865 or you may send an email verifying the absence to Jenni McCarthy at jennimccarthy@nixaschools.net . All absences not verified by a parent/guardian or excused by a doctor will be counted as an unverified absence.
 - When requesting homework please email your child's core teachers and make arrangements with them to pick up the homework. (see enclosed contact list)
- ❖ **If my child is going to go home with a friend after school on the bus, what is the procedure?**
 - All students riding the bus home with a friend must have a note from the parent with the name of the student he/she will be going home with, the bus number, and parent phone number. All bus notes must be submitted to the front office **BEFORE FIRST HOUR** to be verified before the student can get on the bus.
- ❖ **If my child is having academic or concerns with grades?**
 - Always contact the classroom teacher first. He/She has the most information about your child. (see enclosed contact list)
- ❖ **If my child is having personal or other problems, what can I do?**
 - Please get in touch with the 7th grade counselor, Kelly Dollar. Her direct line is 1-417-875-5441 or email at kellydollar@nixaschools.net . She will be glad to work with you to get the problem resolved.
- ❖ **If I cannot get into or forgot my user name and password to PowerSchool/Parent Portal, what do I do?**
 - Please contact Jenni McCarthy @ 1-417-875-5440 or send an email at jennimccarthy@nixaschools.net requesting to have the user name or password reset.
- ❖ **If I am having issues with Blackboard Connect, who can I contact?**
 - Please contact the Nixa Public Schools tech department at helpdesk@nixaschools.net .
- ❖ **If my child needs money for lunch, lab fees, activity fees, etc., what is the procedure?**
 - All money will be collected through SchoolPay. If you have any questions or concerns, please contact Lisa Anglen at 1-417-875-5434 or email her at lisaanglen@nixaschools.net