

STUDENT ABSENCES AND EXCUSES
(Attendance Protocol)

The Nixa Public Schools attendance procedure will read that eight days, or the equivalent thereof will be the limit on absences per semester and any absence more than eight days will be considered excessive.

As a result of excessive absences the school will:

- ▶ Mail two letters to the parents.
- ▶ Attempt two personal contacts. One of the personal contacts will be a face-to-face meeting.

Through these contacts the school officials will work with the parent/guardian to ascertain what the problem is and attempt to agree on a contract in an attempt to rectify the problem.

On the ninth absence the juvenile office and county prosecutor may be notified of the absences with documentation of all contacts the school has made.

When the referral is received by the offices of the juvenile and prosecutor, they will review the school district report and determine what course of action to take, up to and including the filing of charges. In addition, the Children's Division (CD) of the Department of Social Services will also be notified.

If the child continues to be absent from school after the initial referral to the juvenile and prosecutor's office, the district will place a Hotline call to the CD.

Any or all of these steps may be skipped if the families have a prior history with the Nixa Public Schools Task Force on Education Attendance, or evidence of neglect is discovered.

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Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 08/19/2003

Revised: 05/13/2010; 06/12/2014

Nixa Public Schools, Nixa, Missouri